

SBDC ITC Workshop – ACE & International Documentation Training

Presented by: Allocca Enterprises

ACE – Automated Commercial Environment for filing of the EEI for Exporters & International Documentation Training

This program will help you to understand when and how you should be filling out certain international documents. We will go through each document, step by step, and you will know where to go and what to look for in your own documents to be able to fill them out accurately and know when they are required. Many companies are exposing themselves unnecessarily to shipment delays, Customs audits and demurrage charges because there is incomplete or inaccurate documentation for the shipment.

Wednesday, July 26, 2017

8:30 A.M. – 4:30 P.M.

Sauk Valley Community College

173 IL Route 2, 2nd Floor, Room 2K2, Dixon, IL 61021



Workshop Topics Include:

- Understand how to use ACE as it related To filing of the EEI.
- Learn how to complete every field correctly On the new EEI
- How to minimize delays in Customs by having All of the information the first time
- Why you should be using a DCS statement On all of your invoices.
- Understand how to correctly fill out: Commercial Invoices, Packing Lists, General & Generic U.S. Certificates of Origin
- NAFTA Certificates of Origin - Common Errors, when you should/shouldn't complete

Who Should Attend:

Traffic managers, purchasing managers, sales department, shipping/receiving personnel, compliance officers, financial officers, sales managers, customer service managers, and anyone involved or concerned with international shipments

Registration:

Cost is \$50 per person – registration is required to secure a seat. Limited space available. Cost includes all workshop materials, morning coffee & pastries and lunch. Call Erin Wherley at 309-298-2304 with questions. Register by July 19th at:

<http://www.iira.org/event-registration/?ee=19>